

**COUNCIL OF MINISTRIES**  
**Thursday, October 22, 2009**  
**IC Education Center Conference Room – 6:30 p.m.**

**MEMBERS PRESENT:** Fr. James Brinkman, Laura Rebhan, Monica Rominski, Jo Germain, Chery Stephens, Arlene Tenner, Jim Tilly, Wanda Viellieux, Tanya Weinzierl. Absent: Eric Crandall, Connie Crosby

**CALL TO ORDER:** The meeting was called to order with evening prayer led by Fr. Jim.

**SECRETARY'S REPORT:** September minutes approved by consensus.

**MINISTRY REPORTS:**

**Finance and Administration** – Monica Rominski – The Ministry began the process of creating an investment policy statement. Mark Devereux is providing information to Finance/Administration Ministry and will work with them on preparing a policy statement for the Ministry's review with modifications as necessary and adoption of the statement in the near future. Current year-to-date status was reviewed with our situation worsening even though the budget has been cut and spending reduced. Figures were shared regarding giving in neighboring churches – looks like everyone is in the same situation. We are currently not receiving enough money monthly to make our building payments. Until the next phase of the debt reduction campaign is introduced, we will use all second collections toward these monthly payments. Jo Germain will also contact our lending institutions to look at other loan options and interest rates. Don Klein has been elected a new chairperson for the Finance/Administration Ministry.

**Stewardship** – Wanda Viellieux – Several volunteers helped to put the Stewardship envelopes together which are located on the table near the quiet room. The signed Covenant forms in the Stewardship envelopes will be brought forward at all Masses on November 7/8, placed in baskets and blessed. A meeting was held to finalize food and fellowship arrangements taking place after all three Masses during Renewal Weekend November 7/8.

**Worship & Spiritual Life** – Chery Stephens – no report.

**Catechesis & Faith Formation** – Laura Rebhan – Kim Palmer's project is complete and has been turned in. Fr. Jim and Kim will do a performance review of her job and then the Diocese will contact Kim on her next step toward her BA equivalency. Twenty people have registered for the Tour of Cathedral/Basilica. The next adventure will be going to the Science Museum in March/April for the Dead Sea Scroll exhibit. Both sessions of the fall Regional Workshop and SUMMIT went well. The Catholic Formation Department will follow the lead of the public school system as far as closures and policies given the Diocese of Superior relating to H1N1. The school is sanitized after each session. Kim also issued a public thank you to their Wednesday evening crew for their help during the time of absence of Cari and Patty. Due to all the help, CF still took place.

**Education** – Arlene Tenner – The large raffle idea submitted and approved by the council in May 2009 is being pursued. An interest survey is currently being conducted to determine its possibility. The H1N1 protocol for the school will continue to be whatever the diocese

determines as well as local health officials. Kristin Krueger has joined the viability study core committee, so membership is eight people.

**Buildings and Grounds** – Fr. Jim – The repairing of the three lights in the north corner of the church is being postponed as the problem has not yet been found. Three heat exchangers on the Education Center were found damaged by the burners, with one having burned a hole in the side. This happened weeks after they had undergone their annual fall inspection and service. The defective parts are being replaced for free from Trane and labor costs are being negotiated with Countryside. It was felt that Countryside should absorb the labor cost as they were the ones who had just inspected the units and serviced them. The units are only seven years old and we pay a hefty service contract annually. Fr. Jim discussed a long-term maintenance plan that has been set up for the next 3-5 years with projected costs on improvements. Those are all outlined with these minutes on file.

**Outreach** – Connie Crosby – (e-mail not yet received)

**Parish Social** – Tanya Weinzierl – (e-mail not yet received)

**Parish at Large** – Eric Crandall/Jim Tilly –

**OLD BUSINESS:**

**NEW BUSINESS:** (e-mail not yet received)

There being no further business, the meeting was adjourned. The next meeting will take place November 19, 2009, 6:30 p.m., IC Education Conference Center. Fr. Jim closed with evening prayer.

Respectfully Submitted,  
Theresa Skramstad - Secretary