

**COUNCIL OF MINISTRIES**  
**Thursday, June 23, 2011**  
**IC Education Center Conference Room – 6:30 p.m.**

**MEMBERS PRESENT:** Audrey Cernohous, Laura Rebhan, Arlene Tenner, Fr. Jim Brinkman, Jo Germain, Ragna Raasch, Tanya Weinzierl and Eric Crandall. Members absent: Jo Germain, Dave Crosby and Annie Rud.

**CALL TO ORDER:** Meeting was called to order with prayer led by Fr. Jim.

**SECRETARY'S REPORT:** Minutes were accepted by consensus as published.

**MINISTRY REPORTS:**

**Finance and Administration** – Dave Crosby – In the absence of Dave Crosby, Jo Germain gave the report on the new 2011-12 budget. The bottom line showed a \$3.60 surplus. Changes were made to subsidy percentages for the cost centers and why they happened. Showed which Employees are shared between Cost Centers and with St. Patrick's and their percentages to each, and if they had changed from last year, why they had changed. For the shared expenses with St. Patrick's, how the percentage was determined. New accounts that have been added due to corporate re-structure from earlier this year. 2% wage increases across the board, with the exception of Fr. Jim at 1.5% as determined by diocese (last year all wages frozen except teacher's grid and Fr. Jim at 1.5%). Noted increases in insurance expenses as determined by diocese. Noted change in deacon status for IC. Showed how utilities have been affected by the changes called for a year ago and how much was saved by the changes. Continuing to use the changes called for. Water Expense for the church discussed. Found that with three new sinks church had saved \$100/month after their installation. Compared Church's water usage against School's usage. School is about ½. Kept the Church budget at proportional rate, but commissioned Mike Bernd to take \$1000/year and eventually change out all toilets/sinks with an eye towards the savings in water usage. Did not budget for Furnishings/Equipment because of savings in TFT, however, need carpet in Room 1. Gave Mike Bernd a max figure to have new carpet installed and use TFT dollars to pay. DSA – how much not paid for for 09/10 year, how much not pledged for 10/11 year, and the 2% increase coming for this year. Noted that the rectory and the cemetery came in under their subsidy allowance, which allowed the church to balance its portion of the budget. Housekeeper is donating her time to rectory so no wages/ work comp expenses. Christian Formation given a 1% increase in subsidy due to last three years not being able to balance budget due to non-payment of tuition. CF still planning on taking money from Endowment Earnings to balance their budget. School budget showing a \$21,000 deficit (from Chad earlier in the day) which will be covered by St. Mary's savings. The school had been waiting for Walker budget to be finalized to know if PreK subsidy still available to us. Cemetery is status quo with the exception that Mike Bernd's wage percentage changed to reflect on paper what is being done in practice. The Council of Ministries approved the 2011/2012 budgets as presented.

**Stewardship** – Jo Germain – The following are the Stewardship Weekends for 2011: September 25, State of the Finances; October 16, Witness Weekend #1; October 23, Witness Weekend #2; November 13, Stewardship Renewal Weekend. The theme for this year's stewardship series comes from the second reading on October 2 as follows: "Have no anxiety at all....Whatever is true, whatever is honorable, whatever is just, whatever is pure, whatever is lovely.....think about these things. Keep on doing what you have learned and received and heard and seen... Then the God of peace will be with you." Phillipians 4: 6,8,9

**Worship & Spiritual Life** – Audrey Cernohous – No report; our next meeting is September 1, 2011.

**Catechesis & Faith Formation** – Laura Rebhan – The 2011-12 budget has been approved with a 2% wage increase for CF staff and Cari's work hours will be re-established to 1040. Workcamp had their final fundraisers of scones. The sale went well. Final figures for the scone sale are not ready and will be recorded in the next report. Final details for their trip are being made. The CF Department interviewed 4 applicants for the Sacramental Coordinator's job. Tory Matuszak was hired on June 14, 2011. Steph Schleicher will replace Laura Rebhan on the Council of Ministries. Confirmation date has been set for October 15, 2011 at 5:00 p.m.

**Education** – Arlene Tenner - Two new teachers have been hired for next school year, replacing Haley Hennlich and Gail VandenHeuvel. St. Mary's will not be hosting the annual parish Christmas Festival in December 2011. St. Mary's will receive two \$1,000 checks from Family Fresh in the next month for collecting about \$300,000 store receipts.

**Buildings and Grounds** – Fr. Jim – Summer work has begun on the Church and Education Center for cleaning, stripping floors, waxing, carpet shampooing and painting. Work on the new parish garage continues slowly but surely. Bids have been accepted for the excavation of the new garage, completion of the back cemetery road and removal of the sand and gravel next to the rectory, which will be used in the cemetery at a cost of \$3,000.00. This includes additional gravel and sand to be hauled in to complete the project. After the new garage has been completed the old garage will be torn down and the old concrete slab and black top in front of it will be removed and replaced with black dirt for \$1400.00. An additional bid was requested and submitted for the removal of the cemetery north driveway blacktop to be removed and

the entire cemetery driveway's to be paved with trap rock for \$4300.00 will be done sometime in the distant future. The roofing people will make their inspection soon and any repairs will be made at that time. At present the only problem seems to be in the church accounting office with a leak above Jo's desk. Fr. Jim is considering getting bids for the removal of one large tree branch which extends over the rectory. Many of the branches are dead and the limb could propose a dangerous hazard in the event of a storm. The storage shed for the rectory will hopefully be installed in the next couple of weeks. The Verdin Bell Co. has not yet arrived to do their spring inspection of the church bells as contracted and Mike is looking into the delay. The two smaller bells are not working for unknown reasons.

**Outreach** – Annie Rud – In the absence of Annie Rud, Tanya Weinzierl gave the report. We have not had a meeting. We will be meeting in August to prepare for the next C.O.M.E. meal, plan for a volunteer appreciation, and welcome for new members.

**Parish Social** – Tanya Weinzierl – Ragna Raasch will replace Tanya to represent this ministry at Council of Ministries.

**Parish at Large** – Eric Crandall/Ragna Raasch – no report.

#### **OLD BUSINESS:**

**NEW BUSINESS:** Fr. Jim reported that Deacon Pat Derrington will be leaving ICC to assist Fr. John Drummy as the deacon at St. Joseph in Amery. Because he already lives in Amery and Fr. Drummy has requested the help as his two deacons have retired due to age and health, we have agreed in the best interest of the diocese. Pat will be missed and we wish him well. Next month there is no Council of Ministries meeting in July. The August meeting will have both the old and new members present and a new chairperson will be elected. The new council will consist of the following: Finance & Administration – Dave Crosby, Stewardship – Jo Germain, Worship & Spiritual Life – Audrey Cernohous, Catechesis & Faith Formation – Stephanie Schleicher, Education – Tim Scanlan, Buildings & Grounds – Fr. Jim, Outreach – Annie Rud, Parish Social – Ragna Raasch, At Large – Dominic Rutledge and Deborah Calleja.

There being no further business the meeting was adjourned. The next meeting will take place August 25, 2011 at 6:30 p.m., Education Center Conference room.

Respectfully submitted,  
Theresa Skramstad – Secretary